

ACU Permitted Motorcycle Events during the Covid-19 Crisis – Risk Assessment for Trials

Venue: Mountain Wood Farm, Green Dene, Surrey, KT24 5TA		Event: Normandy Club Trial
ACU Permit No:	Date: 23rd August 2020	Risk Assessment carried out by: Mick Auger

Severity

Very High (fatal)	5	5	10	15	20	25
High (Serious Injury)	4	4	8	12	16	20
Moderate (injury)	3	3	6	9	12	15
Slight (minor injury)	2	2	4	6	8	10
Nil (no risk)	1	1	2	3	4	5

Likelihood

Notes	1	2	3	4	5
Key Code: Insert appropriate comment in the 'who is at risk' column in the body of the risk assessment	Virtually impossible (no risk present)	Possible (lower or minimal risk)	Quite Possible (may happen)	Likely (Likely to happen)	Very Likely (Almost certain to occur)

Risk Rating

15-25	HIGH	A HIGH risk requires immediate action to control the hazard. Actions taken must be detailed within the risk assessment.
5-12	MEDIUM	A MEDIUM risk requires a planned approach to controlling the hazard. Actions taken must be detailed within the risk assessment.
1-4	LOW	A risk identified as LOW may be considered as acceptable and further reduction may not be necessary. However, if the risk can be resolved quickly and efficiently, control measures should be implemented and recorded.

HAZARDS ASSOCIATED WITH ACU PERMITTED EVENTS TAKING PLACE DURING THE COVID-19 CRISIS

SAFETY ASSESSMENT STATEMENT

1. This Risk Assessment has been produced which outlines hazards associated with motorcycle sport events taking place in a Covid-19 environment.
2. The Risk Assessment takes into consideration hazards to competitors/officials/marshals/teams/mechanics/families/spectators during a period once UK Government advice/guidance allows for Lockdown restrictions to be lifted.
3. The Risk Assessment allows for motorcycle sport events to take place in a responsible, controlled, and safe manner, but always taking into consideration government advice/guidance published or issued at any time.
4. Government Advice / guidance will take precedent and will always be followed by ACU Ltd.
5. Organising Clubs may wish to adopt this risk assessment as their own and in doing so may add additional measures to suit local needs. If using this risk assessment, an Organising Club accepts responsibility for its content and accepts the control measures that have been identified.

RISK ASSESSMENT

Given the global spread of Coronavirus, consideration has to be given to what will be the 'new normal'. The way in which motorcycle sport events were conducted prior to Covid-19 will not be possible for some time to come, if ever. The following should be considered as guidance for Organising Clubs as availability of land, size of Club, level of meeting may be different in each situation. Therefore, Clubs may also wish to consider drafting their own Risk Assessments /Methodology Statements or enhancing on what is given below dependent on local circumstances. Consideration has therefore been given to the following (but is not limited to):

Travel to/from the Circuit/Venue. Travel to and from the circuit/venue would be dependent on current UK Government advice / guidance in place at the time. Only one person should travel in the vehicle, unless individuals are from the same household, then these persons may travel together.

Signage. Signage needs to be prominent at the entrance to the venue and in and around the paddock to emphasise social distancing measures.

Entry to the Event. Entry fees to be paid online prior to the event. No cash should be taken/accepted on the day of the event. Payment to be made via the ACU On-Line system or a system already set up and in place by the Organising Club.

Event Duration. Until further notice, all ACU permitted Trials events should be restricted to one day only. This will negate the requirement for individuals to seek accommodation / camping etc.

No Spectators. No spectators will be permitted to an ACU permitted Trials event. Entry to the venue to be restricted to a competitor and his/her vehicle.

Restriction on the number of Competitors. Social distancing and keeping everyone safe is of paramount importance now the UK Government have lifted some of the restrictions on lockdown. As such, it will be necessary to limit the number of competitors at each event in order to maintain social distancing measures. The maximum number of competitors has been restricted to 60 competitors taking into consideration the site layout and large car parking area. Entry to an event is restricted to competitors who live within 40 miles of the Organising Club's Headquarters. The residence of the competitor as indicated on the ACU Licence/Registration system.

Number of Officials. The number of Officials will be kept to a minimum restricted to Clerk of the Course (also acts as Starter) and is assistant, Secretary – issuing score cards and instructions / advice at start and One or two Travelling Marshals

Section Observers. There will be no Observers. Groups of riders can travel the Course, respecting Social Distancing at all times and especially when parking their machines. There is to be a maximum of three riders per group. Individual score cards can be collected and returned into a box by the rider, it is their responsibility to record the correct score. A group following must wait until the whole of the Group in front of them have completed the Section and all moved before entering that Section.

Inspecting Sections. Only three riders allowed into a Section to inspect it at any one time, a one way system will operate for the riders to walk through. Social distancing measures to be adhered to at all times.

Waiting at Sections. Whilst waiting to negotiate a Section, all Riders are to be socially distanced at all times.

Section Markers. The Clerk of the Course and his assistant will mark out Sections the day proceeding, appropriate PPE (ie. gloves) must be worn when handling markers. At the end of the event, it is recommended that Section Markers are disinfected with appropriate liquids.

Travelling Marshals. Two travelling marshals to move around the Sections to ensure Social Distancing measures are being adhered to.

Signing On. The competitor enters the event via the ACU On Line System or an On Line System operated by the Organising Club and in doing so receives a riding number for the event. The competitor then prepares his own card/number plate with his riding number displayed on it. At signing on, the card is held up to the Secretary at a safe distance to the Secretary who is socially distanced with appropriate PPE or behind a plastic transparent screen who will tick the riders name off the Start List to confirm his attendance. No One Day Licences to be issued.

Technical Inspection. Until notified otherwise, there is no requirement for Technical Inspection to take place at an ACU permitted Trials event.

Podium Celebrations. No podium celebrations to take place.

Protests / Disputes. Any protest or dispute is to be dealt with by email / electronic means after the event.

Food Outlets. No external food outlets will be admitted to the venue. Competitors / Officials to provide their own food / beverages for the duration of the event.

Washroom / Toilets. There will be no washroom / toilet facilities. Competitors / Officials are responsible for providing their own handwash facilities whilst in the Paddock area.

Litter and Waste. It is the responsibility of each rider / Official / member of the public to take their own litter / waste away with them. This should happen as a matter of course, but given the circumstances surrounding Covid-19 this is now much more prevalent.

Ser	Hazard / Action to be taken	Person(s) at Risk	Consequence	Existing Control Measure	Additional Control Measures	Severity/ Likelihood	Risk Rating	Priority
(a)	(b)	(c)		(d)	(e)	(f)	(g)	(h)
						Severity x Likelihood = Risk Rating		
1	Underlying health issues of: Competitors Officials	Officials Competitors	Individual(s) contract Covid-19 virus. Individuals act as carriers and transmit virus to others. Individuals become ill and	ACU Ltd (governing body) follow UK Government advice / guidance ACU Ltd only issue permit / once UK Government have issued suitable advice/guidance which would allow motorcycle sport to take place Dependent on UK Government Advice / guidance; social distancing measures enforced Suitable distance enforced between paddock spaces Social distancing measures put in place at Signing On	ACU Ltd continue to monitor and follow UK Government Advice / guidance Club to monitor advice from ACU Ltd and update final instructions as needed	2x2	4	Low

			<p>admitted to hospital.</p> <p>Individuals become ill / seriously ill or die from Covid-19 virus.</p> <p>Families of individuals who have contracted Covid-19 are required to self-isolate as per UK Government Advice / Guidance</p> <p>Mental health / personal well-being issues caused by self-isolation</p>	<p>Social distancing measures enforced at Sections</p> <p>Competitor / Official briefings given by CofC prior to the start competition. Briefings should be given by Tannoy system / loudspeaker or briefing sent by electronic means prior to the event.</p> <p>Signage to emphasise social distancing</p> <p>Contact / Emergency numbers for medical support</p> <p>Event Secretariat provided with appropriate PPE</p> <p>Effective Radio Communication system</p> <p>Licensed and experienced Clerk of the Course</p> <p>Supplementary Regulations / Final Instructions</p>					
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(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	
						Severity x Likelihood = Risk Rating		
2	<p>Travel to and from the Venue:</p> <p>Spread of infection</p> <p>Risk of contracting the virus</p>	Officials Competitors	<p>Individual(s) contract Covid-19 virus.</p> <p>Individuals act as carriers and transmit virus to others.</p> <p>Individuals become ill and</p>	<p>ACU Ltd (governing body) follow UK Government advice / guidance</p> <p>ACU Ltd only issue permit / once UK Government have issued suitable advice/guidance which would allow motorcycle sport to take place in a safe and controlled environment</p> <p>Dependent on UK Government Advice / guidance; travel restrictions might apply</p> <p>Only one individual per vehicle unless individuals are from the same house.</p> <p>National Health Service</p>	<p>Club to advise NHS, LA and Police that trial is taking place</p>	2x2	4	Low

	Risk of accident whilst travelling		<p>admitted to hospital.</p> <p>Individuals become ill / seriously ill or die from Covid-19 virus.</p> <p>Families of individuals who have contracted Covid-19 are required to self-isolate as per UK Government Advice / Guidance</p> <p>Mental health / personal well-being issues caused by self-isolation</p>	<p>Emergency Services</p> <p>Personal PPE dependent on UK Government advice / guidance</p> <p>Supplementary Regulations / Final Instructions</p>				
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(a)	(b)	(c)		(d)	(e)	(f)	(g)	(h)
						Severity x Likelihood = Risk Rating		
3	<p>Slips, Trips and Falls</p> <p>Spread of infection</p> <p>Risk of contracting virus</p>	Officials Competitors	<p>Minor injury / Serious injury / Broken limbs/ Fractures / sprains Damage to equipment</p> <p>Individual(s) contract Covid-19 virus.</p>	<p>Hazard removed if able to do so. Area cordoned off with signage / tape to isolate hazard. Where obstacles cannot be moved, area cordoned off with appropriate signage / tape. Warning Signs to be displayed ie. 'Motorsport is Dangerous' signs Emergency Contact Numbers Injuries reported to relevant Emergency Services ACU Ltd (governing body) follow UK Government advice / guidance ACU Ltd only issue permit / once UK Government have issued suitable advice/guidance which would allow motorcycle sport to take place</p>	<p>Club to erect warning signs re Social Distancing Club to provide hand sanitizers Mick Auger is licensed Clerk of the Course and other officials will be provided with appropriate PPE</p>	2x2	4	Low

			<p>Individuals act as carriers and transmit virus to others.</p> <p>Individuals become ill and admitted to hospital.</p> <p>Individuals become ill / seriously ill or die from Covid-19 virus.</p> <p>Families of individuals who have contracted Covid-19 are required to self-isolate as per UK Government Advice / Guidance</p> <p>Mental health / personal well-being issues caused by self-isolation</p>	<p>Social distancing measures apply as per government advice / guidelines</p> <p>Hand Sanitizers made available</p> <p>Trained and competent Clerk of the Course</p> <p>Competent Officials with appropriate PPE</p> <p>ACU Registered / Licenced competitors</p> <p>Effective Radio Communication system</p> <p>Supplementary Regulations / Final Instructions</p>					
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(a)	(b)	(c)	(d)	(d)	(e)	(f)	(g)	(h)
						Severity x Likelihood = Risk Rating		
4	<p>Signing On</p> <p>Spread of infection</p> <p>Risk of contracting virus</p>	<p>Officials</p> <p>Competitors</p>	<p>Individual(s) contract Covid-19 virus.</p> <p>Individuals act as carriers and transmit virus to others.</p> <p>Individuals become ill and</p>	<p>ACU Ltd (governing body) follow UK Government advice / guidance</p> <p>ACU Ltd only issue permit / once UK Government have issued suitable advice/guidance which would allow motorcycle sport to take place</p> <p>Social distancing measures apply as per government advice / guidelines</p> <p>Transparent plastic screens installed to protect Event Administration personnel</p>	<p>Riders to collect and return individual scoring cards to protect Event Admin</p> <p>Event Admin to be provided with appropriate PPE</p>	2x2	4	Low

			<p>admitted to hospital.</p> <p>Individuals become ill / seriously ill or die from Covid-19 virus.</p> <p>Families of individuals who have contracted Covid-19 are required to self-isolate as per UK Government Advice / Guidance</p> <p>Mental health / personal well-being issues caused by self-isolation</p>	<p>Event Administration personnel to be supplied with face masks and gloves. Further protected by Perspex shields.</p> <p>Hand Sanitizers made available</p> <p>Where possible information required disseminated by electronic means</p> <p>Loudspeaker / tannoy system</p> <p>Notice Boards</p> <p>Signage to emphasise social distancing</p> <p>Supplementary Regulations / Final Instructions</p>				
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(a)	(b)	(c)		(d)	(e)	(f)	(g)	(h)
						Severity x Likelihood = Risk Rating		
5	<p>Paddock space / Competitor / Officials parking</p> <p>Spread of infection</p> <p>Risk of contracting virus</p>	<p>Officials Competitors</p>	<p>Individual(s) contract Covid-19 virus.</p> <p>Individuals act as carriers and transmit virus to others.</p> <p>Individuals become ill and</p>	<p>ACU Ltd (governing body) follow UK Government advice / guidance</p> <p>ACU Ltd only issue permit / once UK Government have issued suitable advice/guidance which would allow motorcycle sport to take place</p> <p>Social distancing measures apply as per government advice / guidelines</p> <p>Hand Sanitizers made available</p> <p>Loudspeaker / tannoy system</p>	<p>Paddock co-ordinator to ensure vehicles are parked at least 2 metres apart from the nearest vehicle/awning</p>	2x2	4	Low

			<p>admitted to hospital.</p> <p>Individuals become ill / seriously ill or die from Covid-19 virus.</p> <p>Families of individuals who have contracted Covid-19 are required to self-isolate as per UK Government Advice / Guidance</p> <p>Mental health / personal well-being issues caused by self-isolation</p>	<p>Paddock coordinator develops plan to ensure suitable distance in place between each competitor / official / vehicle / awning</p> <p>Signage to emphasise social distancing</p> <p>Supplementary Regulations / Final Instructions</p>				
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(a)	(b)	(c)		(d)	(e)	(f)	(g)	(h)
						Severity x Likelihood = Risk Rating		
6	<p>Toilet facilities</p> <p>Spread of infection</p> <p>Risk of contracting virus</p>	<p>Officials</p> <p>Competitors</p>	<p>Individual(s) contract Covid-19 virus.</p> <p>Individuals act as carriers and transmit virus to others.</p> <p>Individuals</p>	<p>ACU Ltd (governing body) follow UK Government advice / guidance</p> <p>ACU Ltd only issue permit / once UK Government have issued suitable advice/guidance which would allow motorcycle sport to take place</p> <p>Social distancing measures apply as per government advice / guidelines</p>	<p>One way system for section inspection with maximum of 3 people in the section at any one time</p> <p>Competitors to provide their own handwashing facilities and first aid kit for minor injuries</p>	2x2	4	Low

			<p>become ill and admitted to hospital.</p> <p>Individuals become ill / seriously ill or die from Covid-19 virus.</p> <p>Families of individuals who have contracted Covid-19 are required to self-isolate as per UK Government Advice / Guidance</p> <p>Mental health / personal well-being issues caused by self-isolation</p>	<p>Controlled entry to facilities allowing a certain number of people in at one time in accordance with Government advice / guidance</p> <p>Hand Sanitizers made available</p> <p>Signage to emphasise social distancing</p> <p>Pedestrian routes put in place commensurate with social distancing and a one way system if layout / land permits</p> <p>Competitors / Officials to provide their own handwashing facilities within the confines of the Paddock / workspace area.</p>				
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(a)	(b)	(c)		(d)	(e)	(f)	(g)	(h)
						Severity x Likelihood = Risk Rating		
7	<p>Sections</p> <p>Spread of infection</p> <p>Risk of contracting virus</p>	<p>Officials</p> <p>Competitors</p>	<p>Individual(s) contract Covid-19 virus.</p> <p>Individuals act as carriers and transmit virus to others.</p>	<p>ACU Ltd (governing body) follow UK Government advice / guidance</p> <p>ACU Ltd only issue permit / once UK Government have issued suitable advice/guidance which would allow motorcycle sport to take place</p> <p>Social distancing measures apply as per government advice / guidelines</p> <p>Hand Sanitizers made available</p>	<p>Competitors to record their own scores on the cards provided and return into a box</p> <p>Any group of riders must be limited to 3</p> <p>Mick Auger to hold rider briefing</p>	2x2	4	Low

			<p>Individuals become ill and admitted to hospital.</p> <p>Individuals become ill / seriously ill or die from Covid-19 virus.</p> <p>Families of individuals who have contracted Covid-19 are required to self-isolate as per UK Government Advice / Guidance</p> <p>Mental health / personal well-being issues caused by self-isolation</p>	<p>Trained and competent Clerk of the Course</p> <p>Group Observer method used, ACU Registered / Licenced competitors move around the Sections in Groups of 3 and observe / score each other.</p> <p>Groups following behind must wait until Section is completely clear of other Groups before entering the Section.</p> <p>A maximum of three riders allowed at any one time to inspect a section. Where possible a one way system installed on Section to prevent riders crossing paths.</p> <p>Effective Communication system</p> <p>Emergency/contact numbers for medical support</p> <p>Rider / Officials Briefings prior to the start of competition</p> <p>Loudspeaker / Tannoy system.</p> <p>Supplementary Regulations / Final Instructions</p>					
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(a)	(b)	(c)		(d)	(e)	(f)	(g)	(h)
						Severity x Likelihood = Risk Rating		
8	Competitors lose control of machine. Spread of infection	Officials Competitors	Individual(s) contract Covid-19 virus. Individuals act as carriers and	ACU Ltd (governing body) follow UK Government advice / guidance ACU Ltd only issue permit / once UK Government have issued suitable advice/guidance which would allow motorcycle sport to take place Social distancing measures apply as per government advice / guidelines	Club to provide emergency number for medical support and location of nearest A & E hospital	3x2	6	Medium

	Risk of contracting virus		<p>transmit virus to others.</p> <p>Individuals become ill and admitted to hospital.</p> <p>Individuals become ill / seriously ill or die from Covid-19 virus.</p> <p>Families of individuals who have contracted Covid-19 are required to self-isolate as per UK Government Advice / Guidance</p> <p>Mental health / personal well-being issues caused by self-isolation</p>	<p>Organisers to ensure that competitors ride in a class that matches their ability and sections should not include any potentially challenging elements.</p> <p>Hand Sanitizers made available</p> <p>Trained and competent Clerk of the Course</p> <p>ACU Registered / Licenced competitors</p> <p>Effective Communication system</p> <p>Emergency/contact numbers for Medical support (with appropriate PPE)</p> <p>Rider / Officials Briefing prior to the start of competition</p> <p>Loudspeaker / Tannoy system</p> <p>Supplementary Regulations / Final Instructions</p>				
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Ser	Hazard / Action to be taken	Person(s) at Risk	Consequence	Existing Control Measure	Additional Control Measures	Severity/ Likelihood	Risk Rating	Priority
(a)	(b)	(c)		(d)	(e)	(f)	(g)	(h)
						Severity x Likelihood = Risk Rating		

9	<p>Youth participant loses control of machine.</p> <p>Spread of infection</p> <p>Risk of contracting virus</p>	Officials Competitors	<p>Individual(s) contract Covid-19 virus.</p> <p>Individuals act as carriers and transmit virus to others.</p> <p>Individuals become ill and admitted to hospital.</p> <p>Individuals become ill / seriously ill or die from Covid-19 virus.</p> <p>Families of individuals who have contracted Covid-19 are required to self-isolate as per UK Government Advice / Guidance</p> <p>Mental health / personal well-being issues caused by self-isolation</p>	<p>ACU Ltd (governing body) follow UK Government advice / guidance</p> <p>ACU Ltd only issue permit / once UK Government have issued suitable advice/guidance which would allow motorcycle sport to take place</p> <p>Social distancing measures apply as per government advice / guidelines</p> <p>Organisers to ensure that participants ride in a class that matches their ability and sections should not include any potentially challenging elements.</p> <p>Fallen youth participants to be assisted by accompanying parent / legal guardian</p> <p>Hand Sanitizers made available</p> <p>Trained and competent Clerk of the Course</p> <p>ACU Registered / Licenced competitors</p> <p>Effective Communication system</p> <p>Emergency/contact numbers for Medical support (with appropriate PPE)</p> <p>Rider / Officials Briefing prior to the start of competition</p> <p>Loudspeaker / Tannoy system</p> <p>Supplementary Regulations / Final Instructions</p>	<p>One parent or guardian will be allowed to accompany a youth rider, in the event of an accident the parent or guardian will be asked to look after the rider and inform a marshal or the COC of the incident.</p>	3x2	6	Medium
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(a)	(b)	(c)		(d)	(e)	(f)	(g)	(h)
						Severity x Likelihood = Risk Rating		
9	Food, beverages / external food outlets	Officials Competitors	Individual(s) contract Covid-19 virus.	<p>ACU Ltd (governing body) follow UK Government advice / guidance</p> <p>ACU Ltd only issue permit / once UK Government have issued suitable advice/guidance which would allow motorcycle sport to take place</p>	No catering facilities, competitors and officials to provide own refreshments	2x2	4	Low

	<p>providing food / drink (burger vans / ice cream vans)</p> <p>Spread of infection</p> <p>Risk of contracting virus</p>		<p>Individuals act as carriers and transmit virus to others.</p> <p>Individuals become ill and admitted to hospital.</p> <p>Individuals become ill / seriously ill or die from Covid-19 virus.</p> <p>Families of individuals who have contracted Covid-19 are required to self-isolate as per UK Government Advice / Guidance</p> <p>Mental health / personal well-being issues caused by self-isolation</p>	<p>Social distancing measures apply as per government advice / guidelines</p> <p>Competitors / Marshals / Officials / Teams / Mechanics / Spectators to provide own food / beverages</p> <p>Outside Providers (burger vans, ice cream vans etc) not to be allowed on site unless Government Advice / guidance stipulates otherwise</p> <p>Hand sanitizers made available</p> <p>Supplementary Regulations / Final Instructions</p>				
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